August 2022

Hello Valued Client,

Thank you for using Quick Search for your background screening needs.

Along with this document you will find the most recent sample templates of the FCRA forms and any state documents you may need to complete and upload with your background screening order(s). We know that the number of forms can be overwhelming, so below is a breakdown of these forms. You will not need all forms for every applicant. For your convenience, a copy of these forms and any updated version(s) are always housed on your Quick Search dashboard under the My Account tab 🡪 Profile 🡪 My Documents.

Ensure to have your legal team review and approve prior to usage.

* FCRA 1- Disclosure Form Required for All applicants
* FCRA 2- Application and Authorization Required for All applicants
* FCRA 3- Notice of Consumer Rights Required for All applicants
* FCRA 3A- Security Theft Required for All applicants
* State Specific Documents applicable based on applicant’s residence or work location.
* FCRA State CA- Notice 1786
* FCRA State CA- San Francisco Ordinance
* FCRA State DC- Notice of Rights
* FCRA State MA- Right to Copy
* FCRA State ME- Right to Copy
* FCRA State MN- Right to Copy
* FCRA State NJ- FCRA Summary of Rights
* FCRA State NJa- Acknowledgement of Rights
* FCRA State NY- NY FCRA Addendum
* FCRA State NYa- Acknowledgement of Rights
* FCRA State OK- Right to Copy
* FCRA State WA- FCRA Summary of Rights
* FCRA State WAa- Acknowledgement of Rights
* State Specific Documents when credit check is requested.
* FCRA State CA- Notice 1785 - Credit
* FCRA State CT- Credit Rights
* FCRA State MD- Credit Rights
* FCRA State OR- Credit Rights
* FCRA State WA- Credit Rights

The information provided is not intended to constitute as legal advice, instead all information should be reviewed by your legal counsel.

Thank you,

Your Quick Search Team

[Customerservice@quicksi.com](mailto:Customerservice@quicksi.com)

214-358-2880 option 1