

**DISCLOSURE FOR OBTAINING INVESTIGATIVE CONSUMER REPORTS  
UNDER CAL. CIV. CODE § 1786 et seq.**

Please be advised that [EMPLOYER/PROSPECTIVE EMPLOYER] will obtain one or more investigative consumer reports about you for employment purposes, including decisions regarding hiring, promotion, reassignment or retention as an employee. Such reports may include information on your character, general reputation, personal characteristics, and mode of living. The specific nature and scope of the requested consumer report(s) is as follows: Credit Worthiness, Credit Standing, and/or Credit Capacity Checks; Criminal Background Check, Employment History, Education History, and/or Personal and Professional References

The investigative consumer reporting agency (“ICRA”) conducting the investigation for such investigative consumer report(s) is:

QuickSearch  
10100 N. Central Expressway Suite 400, Dallas TX 75231  
214-358-2880  
<https://quicksius.com/>

You have the right to visually inspect the files concerning you maintained by an ICRA during normal business hours and upon reasonable notice.

The inspection can be done in person, if you appear in person and furnish proper identification; you are entitled to a copy of the file for a fee not to exceed the actual costs of duplication. You are entitled to be accompanied by one person of your choosing, who shall furnish reasonable identification.

The inspection also can be done via certified mail, if you make a written request, with proper identification, for copies to be sent to a specified addressee. The ICRA complying with a request for a certified mailing shall not be liable for disclosures to third parties caused by the mishandling of mail after such mailing has left the ICRA.

You also can request a summary of the information to be provided by telephone, if you make a written request, with proper identification for telephone disclosure, and the toll charge, if any, for the telephone call is prepaid by or directly charged to you. The ICRA shall provide trained personnel to explain to you any of the information furnished to you.

You shall receive from the ICRA a written explanation of any coded information contained in files maintained on you. This written explanation shall be distributed to you whenever a file is provided to you for visual inspection.

The term “proper identification” as used in this Disclosure means information generally deemed sufficient to identify a person, including documents such as a valid driver's license, social security account number, military identification card, and credit cards. Only if you are unable to reasonably identify yourself with the information described above, may an ICRA require additional information concerning your employment and personal or family history in order to

verify your identity.

Received:

(x) \_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Signed

**AUTHORIZATION FOR OBTAINING INVESTIGATIVE CONSUMER REPORTS  
UNDER CAL. CIV. CODE § 1786 et seq.**

By signing below, I hereby authorize [EMPLOYER] to procure investigative consumer reports concerning me for employment purposes at all times prior to my employment and, if I am hired/employed, throughout the duration of my employment.

(x) \_\_\_\_\_  
Signature Date Signed

I understand that I may review the information compiled by the investigative consumer reporting agency.

**I desire Investigative consumer reporting agency to mail me a copy of the investigative consumer report. (Check only if you wish to receive a copy)**